


No. 721 Date: October 18, 2007	
 FEMA	<p>Emergency Management Institute</p> <p>EMI GRAM</p> <p>Federal Emergency Management Agency National Emergency Training Center Emmitsburg, MD 21727</p>

Course: E208 STATE COORDINATING OFFICER

**Dates: January 7-10, 2008
July 28-31, 2008**

Course Information: This course provides key State Staff with updated information on the disaster assistance process and disaster assistance programs. The focus is on management issues the State Coordinating Officer (SCO) may face in relationship with Federal, State, local and Tribal partners in the Joint Field Office (JFO).

Course Goal:

1. Establish priorities through joint action planning with disaster response and recovery partners.
2. Implement and manage State and Federal disaster activities.
3. Build partnerships among the State and other disaster response and recovery organizations.
4. Apply interpersonal skills to develop positive working relationships.
5. Supervise State staff in the JFO or State EOC during a disaster response.
6. Manage the State's role in long-term recovery.

Prerequisite: IS-208 State Disaster Management, completed through the Independent Study Program.

Course Length: 4 full days. Travel days are Sunday and Friday.

Audience: State EMA Staff who have disaster management responsibilities such as designated State Coordinating Officers, Deputy SCO, Individual Assistance officers, Public Assistance officers, State Hazard Mitigation officers, State Public Information officers, and others with disaster management assignments. Approval of the State EMA Director is required.

Location: National Emergency Training Center, Emergency Management Institute, Emmitsburg, Maryland

CEU's: EMI awards 2.9 CEU's for completion of this course

To Apply: Complete a FEMA Form 75-5, General Admissions Application with student signature and signature of supervisor or sponsoring agency official. Submit the application through the State emergency management training office who will fax it to the National Emergency Training Center Admissions Office at (301) 447-1658.

For further enrollment information, please refer to the EMI web site at <http://training.fema.gov/EMIWeb/apply>, or www.NETC-Admissions@dhs.gov
For course information, contact the EMI course manager, John Hoyle at (301) 447-1045, 1-800-238-3358 (ext. 1045), or email John.Hoyle@dhs.gov